

**FBM Board Meeting Minutes**  
**November 5, 2019 (4:30 pm – 6:00 pm)**  
**Topics – New Board Member, Financial Planning, FireWise**  
**Host: Ed Sylvester -11552 Northview Drive**

**Attendees:** Chuck Staetz, Diana Abrell, Susan Sanders, Susan Luhman, Jeff Peach, and Ed Sylvester

**Guest:** Ann Westling

**Apologies:** Andrew Wilkinson

Chuck called the meeting to order at 4:40 pm.

Ed introduced Ann Westling. The Board invited Ann to attend this meeting in hopes she will agree to become a board member. At the end of the meeting, Ann agreed to join the FBM board.

**Minutes:**

Susan Sanders moved to accept the October 29, 2019 minutes. Chuck seconded it. Approval was unanimous.

**FireWise Coalition Activities:**

Jeff reported three FireWise meetings so far this year. He had to cancel the October 24<sup>th</sup> meeting at the Madelyn Helling community room due to the PG&E power outage. The next meeting is scheduled for December 3<sup>rd</sup>. This meeting will be the final one for the year.

In 2020 FBM will focus more on fire safety.

**Financial Planning:**

FBM has a bank balance of \$3051.41. The organization still owes John Bilheimer \$4,549.50 in legal fees. FBM will send him \$1,000 next week. FBM plans to use 2020 membership dues and miscellaneous donations to eliminate this debt. FBM's top priority (at this time) is to eliminate the legal fees debt; then repay Susan Sanders and Ted Beedy's loan.

FBM typically donates funds to the FireWise organization each year. Due to litigation fees, the organization is unable to make a 2019 donation but will make every effort to donate in 2020.

Ann encouraged FBM to become a member of the Center for Non-Profit Leadership. Membership would allow FBM to participate in the Center for Nonprofit Leadership's annual #GivingTuesday Nonprofit Wish List.

### **Membership Renewal:**

FBM used 49erdirect to send the 2020 membership forms via bulk mailing. The decision to use this business was to reduce mailing costs. Five hundred renewal forms were sent after a slight delay due to the power outage. Folks should start receiving their renewal forms around November 6<sup>th</sup>. FBM hopes to automate the 2021 membership renewal process.

Jeff noted FBM has acquired 15 new members since August. The board believes this increase in membership is due to the FireWise activities.

Chuck adjourned the meeting at 6:00 pm.

Hi, I think everyone has had a chance to read the 11/5 minutes. I didn't anything that needed revising so we can vote to accept the minutes at the next meeting. Cheers, Chuck