

**Call to Order:** The meeting was called to order by Chuck Staetz at 4:00 p.m.

**Attendees:** Board members present were: Chuck Staetz, Chip Wilder, Andrew Wilkinson, Jeff Peach and Sarah Rohde. Also in attendance was Susan Sanders, President of Save Our Historic Canals (SOHC).

**Minutes:** The minutes from March meeting were approved without changes.

**Additional Agenda Item:** Motion by Chip, seconded by Jeff, that Andrew step down as Secretary and that Sarah will become Secretary of FBM. The motion was approved by all.

**Financial Report:** Chip presented the financial overview of the FBM. The current balance of the checking account is account checking \$3,724, the CD is \$22,223 and the NID Pipeline Fund is \$5,224. Andrew moved to accept the financial report and Chuck seconded. The motion was unanimously approved.

**Membership & Database Update:** The Constant Contact list has a discrepancy on the total number of email addresses (200 ish vs 400 ish). Jeff will look into this and report back by the next meeting.

## **Note**

**The Paid Membership list contains the names, email addresses and USPS addresses of all those who have paid their membership dues.** They are entitled to membership cards and vendor discounts. The **Guest Email list** consists of those who have signed up for **free emails** via the webpage. These folks are not FBM members; they do not receive membership cards and are not entitled to vendor discounts. The Guest Email list was initiated by Brian and used to cultivate new members.

**The Constant Contact list should contain the email addresses of all Paid Members who have indicated they wish to receive FBM emails plus the Guests who have signed up via the webpage.** Most households consist of two members. However, in some instances, both members of the household want to receive their own FBM emails, while other households want to receive only one FBM email even though there are two members in the household. Consequently, the total number of emails being sent out will be somewhat less than the total number of Paid Members plus the Guest email recipients.

Currently, Jeff is has consolidated duplicate email addresses.

**Communications Update:** Facebook likes are up by two to 63. Jeff posts all email releases to facebook as another source for the public to access. Communications should mainly concern theft, wildlife, or water issues. An attempt is made to not send too many emails per month.

**501 (c)(3) Update:** Chuck submitted FBM's application for a nonprofit postage permit for FBM.

**Liability Insurance:** Chip reported that FBM now has liability insurance through the All-Cal Insurance Agency (insured 4/10/15) covering past and present board Directors, Officers and Members, for up to \$1,000,000.00. This year's premium for the insurance was \$750.00. A separate one day event policy was also purchased from Event Helper for \$125.00. A certificate of insurance was provided to Dawn Zykonis, City of Nevada City, for the annual meeting on May 23rd at Seaman's Lodge at Pioneer Park.

**FBM-SOHC:** Susan Sanders discussed the dissolution of SOHC and the transfer of its funds and many of its activities to FBM. More detailed information on this process was provided in a letter (attached) sent to the FBM Board on May 4. Susan indicated that the SOHC Board will need to provide the SOHC membership with information concerning this process. She will design a flyer to place at the Gracie trailhead with an email invitation to join FBM

**Next steps:** Susan will draft a Memorandum of Understanding (MOU) reflecting more detailed information on the transfer. The MOU will be circulated to the Boards of both FBM and SOHC for comments and discussion. Once the MOU has been thoroughly discussed the Board will vote on accepting the MOU and the transfer of funds and activities to the FBM.

Susan indicated that SOHC members would very much like to be involved in FBM, including serving on the FBM Board. There are currently some projects that need to be addressed, e.g., replacing the mile markers along the Cascade trail that have been removed or destroyed. In addition, The SOHC Board would like to continue producing the newsletters that have been placed at the head of the Cascade Trail. The expense for the printing and postage costs explaining this transition will be paid with current SOHC funds. There are also some funds that have been set aside for land easement acquisitions. These financial details will be worked out before the final vote and spelled out in the final MOU.

**Other Financial Items:** Andrew will look into the details of BMHA's funds given to the Bear and Yuba Land Trust. In a separate issue the details involving funds (\$2,025) contained in the Pipeline Fund will also be examined and discussed at the next meeting.

**Annual FBM Meeting Arrangements:** Chip constructed four new signs to replace the old BMHA signs announcing the Annual Meeting. These signs have been placed at several strategic locations. Jeff and Andrew arranged for a new Banner for FBM that can be utilized at FBM functions. This banner was procured to replace the old BMHA banner. Jeff arranged for bumper stickers that will be provided to FBM members.

The meeting topics and speakers are in place as well as arrangements for audio visual equipment, Seaman's Lodge, name tags, sign-in sheet, programs and the supplies needed for the usual hotdog lunch are in place. Mary Ann has volunteered to cook the hot dogs once again. In addition, there will also be a fire truck and firemen available for the meeting.

Andrew has agreed to moderate the meeting program once again. This year the speakers will be told they have 15 minutes for their presentation. Any questions requiring extended answers will be answered after all speakers are finished.

Board members should meet at Seaman's Lodge at 5:00 Friday May 22nd to set up the chairs, tables and check out the audio visual equipment. Everyone should beem at 8:00 on Saturday the 23rd to be certain that all is ready for the meeting.

There will be some volunteers to help out with the meeting. This helps get the membership involved and provides an opportunity for the Board members to meet the membership.

**Next Meeting:** July 10, 2015

**Adjournment:** The meeting adjourned at 4:25 p.m.

